

Minutes
2021 Annual General Meeting
Monday 7th June 2021 at 7.00pm

Meeting delayed due to Covid-19¹

21/01: Present: Phil Davies (Chairman); Jason Crowther (Vice Chairman); Michael Carpenter, Philip Eynon, Ann Gamage (Councillor's); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

21/02: Apologies for Absence: David Cole

21/03: Minutes of the Last Meeting: The minutes of the last Annual General Meeting of the Martletwy Community Council were unanimously agreed as a true copy. Signed by the Chairman.

21/04: Approval of Accounts: The Clerk presented the financial accounts for Martletwy Community Council for the period ending 31st March. Proposed by Cllr Carpenter, seconded by Cllr Crowther. They were unanimously approved and signed by the Chairman.

21/05: Chairman's Report

Councillor Davies welcomed everyone to the meeting and commented on how good it was to meet everyone in person again after the long periods of lockdown during the pandemic. He went on to say it had indeed been a strange year but that the community council had adapted quickly and performed well all things considered. Online meetings were an unknown quantity prior to the pandemic and lockdown but had proved on the whole successful despite the issues with slow broadband speeds. Cllr Davies noted the community council was being given more responsibility by the local authority, such as the management of the play areas in Lawrenny and Martletwy. On behalf of the community council Cllr Davies expressed sadness Cllr Gamage was stepping down and thanked her for her contribution to council business. The job of finding a replacement will begin after the meeting and he felt sure it would be filled quickly. He commented it might be appropriate to ask the local authority if the number of councillors could be increased. Cllr Davies thanked County Councillor Clements for attending the ordinary meetings and for all her hard work both for the area and as liaison with Pembrokeshire County Council. Cllr Davies thanked the Clerk for all her hard work over the last 12 months, especially in such different circumstances.

21/06: Election of Officers:

a. Chairman: Councillor Davies nominated. Councillor Jason Crowther as Chairman. Seconded by Councillor Carpenter. Carried unanimously.

b. Vice Chairman. Councillor Davies nominated Councillor Cole as Vice Chairman. Seconded by Councillor Eynon. Carried unanimously.

Councillor Crowther took the Chair.

21/07: Resignations: Cllr Ann Gamage. Cllr Crowther thanked Cllr Gamage for her contributions to the business of the community council.

21/08: Appointment of Council Representatives

- a. One Voice Wales Representative.** The Chairman proposed Cllr Carpenter. Seconded by Cllr Davies. Carried unanimously.

¹ Note: Meeting delayed by 1 month due to the Covid-19 pandemic. Martletwy Community Council followed Welsh Gov guidelines during lockdown and held the AGM at the first opportunity.

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21/09: Review of Council Policies:

a. Financial Regulations Policy: The Council resolved to re-adopt the Financial Regulation Policy without amendment. Motion proposed by Cllr Davies, seconded by Cllr Carpenter. Carried unanimously.

b. Risk Management Policy: The Council resolved to re-adopt the Risk Management Policy without amendment. Motion proposed by Cllr Davies. Seconded by Cllr Carpenter. Carried unanimously.

c. Standing Orders Policy: The Council resolved to re-adopt the Standing Orders Policy without amendment. Motion proposed by Cllr Davies. Seconded by Cllr Carpenter. Carried unanimously.

21/10: Adoption of the IRPW Recommendations for the pay and reimbursement to Councillors:
Councillors unanimously resolved to adopt the IRPW's remuneration recommendations.

21/11: Staff Appraisal:

The councillors appraised the Clerk's work during the last 12 months. There were expressions of gratitude from councillors for her hard work, especially in challenging times. The Chair, on behalf of the community council noted he hoped the Clerk would continue in her role. The Clerk thanked the Community Council for their continued support and confirmed she was happy to continue in the role.

The meeting was closed at 7.30pm:

Signed:  Position: CHAIRMAN

Date: 12.05.22 Minute Ref: